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Mississippi Congress of Parents and Teachers Dues Remittance Form

This form should be mailed to: MS PTA P. O. Box 1937 Jackson, MS 39215-1937

All PTA/PTSA's are legally required to send membership dues payments to the state office **MONTHLY**, as collected. State and National dues are not to be used as funds for local units or considered part of the local unit's budget. Each person joining your local unit PTA/PTSA automatically becomes a member of the state and national associations. Membership Cards should be issued to every paying member.

Unit Name _____ PTA Unit ID # _____

Local PTA President _____

Address _____ City _____ State _____ Zip _____

Best Phone () _____ Cell Work Home

E-mail address (required) _____

Treasurer _____

Best Phone () _____ Cell Work Home

E-mail address (required) _____

Membership Report Summary	
1. Total Number of Members Reported _____	x \$3.50 each = \$ _____
<i>Includes 2.25 National PTA Dues and \$1.25 MS PTA Dues</i>	
Check One:	<input type="checkbox"/> Elementary School <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> Other
	Specify Other _____
The enclosed dues covering the period from _____ to _____	

2. Membership list submission to MS PTA

Each unit must send the unit's membership roster/list that includes members' names, addresses and email to misspta@ymail.com. If email is not a feasible option to submit the list, please include a printed membership list with this mailed form. For your convenience, an Excel file template to use for your membership database can be found on the website: www.misspta.org,

Please indicate how you will submit your membership roster: _____ Email list _____ Mail list

- Send Unit approximately _____ more cards (*Cards will be mailed to President's address*)
- Don't need more cards at this time

For Office Use Only

Date Received _____ Amount Received _____ Check Number _____