

YEARBOOK

The purpose of your yearbook is to inform your PTA membership of ongoing activities and information about your local unit. Your yearbook should be a brief booklet distributed during the first month of school with specific information for every parent in the school. The yearbook should be a brief, concise outline of your PTA activities for the year.

This year's yearbooks will be rated and displayed at a special session of Convention, so that other units might have the opportunity to review them and get ideas from your efforts.

Yearbooks will vary from school to school. Information that may be helpful to parents might include:

- Names and phone numbers of all officers and chairpersons
- Dates, times, and location of PTA meetings (program topics would also be helpful)
- Names of the faculty, school administrators, etc.
- Names and phone numbers of homeroom representatives

Since yearbooks should be prepared at the first of the year, please submit two copies of your yearbook to the State Office no later than **March 24** for rating and display at State Convention.